

# Lumberyard Foreman

**Bernard Building Center is a privately owned, 4-location Lumberyard and Home Center. We are the largest independent lumber dealer in NE Michigan, and we've proudly served the Building and Remodeling industry for over 60 years.**

Our unique business model specializes in Contractor sales while maintaining a welcoming, helpful atmosphere for retail DIY customers. We believe strongly in serving both customer bases by providing quality products and fair pricing. We do not sell substandard lumber. We will not engage in price gouging. We attribute our long-term success to both our reputation as an honest, reliable supplier and the collective expertise of our sales team.

Bernard Building Center employs approximately 70 team members. The majority of our staff are highly skilled in the building trades. Many held previous careers in Contracting or Construction before joining our team. We hold to a high standard in choosing team members who are knowledgeable in our field. On occasion, we may also choose to develop that rare go-getter who is committed to a career in this field and willing to learn from experienced mentors.

**As a Yard Foreman, you will oversee and direct the activities of yard personnel.**

- **Safety** - For the protection of our staff members, customers and suppliers, you will ensure proper safety procedures are adhered to in the Yard at all times. This includes, but is not limited to, product intake, loading and unloading, and operation of all vehicles, machinery, equipment and hand tools.
- **Service** – You will maintain a Yard where customers, suppliers and fellow staff members are addressed respectfully and provided with excellent service. You will ensure that all vehicles are treated with care and leave our Yard undamaged by staff loading or unloading product.
- **Education** – You will provide on-the-job training to new staff members, and assist with ongoing education as needed to maintain a staff operating at peak potential.
- **Leadership by Example** – You will perform the same tasks as other yard workers, engaging in proper safety procedures at all times. In this dynamic role, you may be assigned additional tasks at any time based on the needs of the organization.

## **Working Conditions**

Your work will be performed primarily in an outdoor yard environment, subject to variations in weather, temperature, equipment noise and dust. You must be able to lift and carry up to 25 lbs frequently and occasionally up to 80 lbs. You may be required to perform tasks that involve climbing, lifting, pushing or kneeling.

## **This is a Full-Time Position.**

The Yard Foreman opening offers year-round employment, flexible hours, and a benefits package. (Availability of Health, Life, Dental, Optical and Short-Term Disability Insurance, plus 401k participation.)

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## Qualifications Required

Positive, Personable, Team-Oriented Attitude  
Superb Diplomacy Skills  
Excellent Organizational Skills, Attention to Detail  
Familiarity with Building Materials and Building Practices  
Computer Literacy  
High School Diploma or Equivalent  
Valid Driver's License  
Reliable Transportation

## Preferred Attributes

Managerial and/or Retail Experience, particularly in a Home Center, Lumberyard or Hardware Store setting  
Experience in Building or Construction Industries  
Knowledge of Michigan Building Code and OSHA Laws  
Forklift Certification  
CDL-A

**Do you have what it takes to work in this challenging, fulfilling environment?** Are you ready to embark on a career instead of a job? If so, we'd like to see your resume' today!



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